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Public Services and Procurement Canada Internships 2025 Apply Now

Description

Join Public Services and Procurement Canada's internship program designed to offer valuable hands-on experience in various fields. This internship presents an opportunity to contribute to impactful projects while gaining practical skills and professional development in the public services sector.

Responsibilities

- Collaborate on projects related to procurement, public administration, or various operational areas within the government sector.
- Support and assist teams in conducting research, analyzing data, and drafting reports or recommendations.
- Engage in administrative tasks, project coordination, and liaising with stakeholders as needed.
- Participate in training sessions, workshops, and mentorship opportunities to enhance skill sets.
- Contribute innovative ideas and solutions to improve processes and operations within the department.

Qualifications

- Currently enrolled in a relevant university or college program or recent graduate (within the past two years).
- Strong interpersonal skills and the ability to work well within a team environment.
- Excellent communication skills, both written and verbal.
- Proficiency in Microsoft Office Suite and adaptability to new technologies.
- Demonstrated interest in public administration, procurement, or related fields.
- Canadian citizenship or permanent residency status.

Job Benefits

- Gain practical experience in a governmental setting, contributing to meaningful projects.
- Professional development opportunities through mentorship and workshops.
- Exposure to various aspects of public services and procurement practices.
- Networking opportunities and exposure to diverse career paths within the public sector.
- Potential for future employment opportunities based on performance and departmental needs.

Contacts

Interested candidates should submit their applications through the Public Services and Procurement Canada website or designated application portal. Ensure to include a cover letter, resume, and any relevant supporting documents.

Hiring organization

Public Services and Procurement Canada

Employment Type

Intern

Duration of employment

3 Months

Industry

Government Administration

Job Location

Montréal, Québec, Canada, H1A, Montréal, Québec, Canada

Working Hours

09

Date posted

February 8, 2025

Valid through

29.11.2028

Embark on a rewarding internship experience with Public Services and Procurement Canada, contributing to the public sector while advancing your career aspirations. Apply now and be part of impactful projects that shape Canada's future.