

<https://www.internshipcanada.online/job/prhc-internships/>

## PRHC Internships 2024 / 2025 Job Application

### Description

Peterborough Regional Health Centre (PRHC) is a leading healthcare facility committed to providing exceptional patient care, education, and research in the Peterborough region. As a dynamic and innovative organization, PRHC offers a wide range of services across various medical specialties, serving the diverse healthcare needs of our community.

PRHC is seeking a dedicated and enthusiastic individual to join our team as the PRHC Internships Coordinator. This role will be responsible for coordinating and overseeing the internship programs offered at PRHC, providing invaluable opportunities for students to gain hands-on experience in healthcare, research, and clinical settings.

### Responsibilities

- **Program Coordination:** Develop and manage the PRHC internship programs, including healthcare, medical, nursing, allied health, research, and clinical internships.
- **Recruitment and Selection:** Collaborate with academic institutions and departments to recruit undergraduate students for internship placements. Coordinate the selection process and match interns with appropriate departments based on their interests and skills.
- **Orientation and Training:** Organize orientation sessions and provide comprehensive training to interns to ensure they are prepared for their roles and responsibilities within PRHC.
- **Supervision and Support:** Serve as the primary point of contact for interns throughout their placement. Offer guidance, mentorship, and support to facilitate their learning and professional development.
- **Evaluation and Feedback:** Conduct regular evaluations to assess interns' progress and performance. Provide constructive feedback and identify areas for improvement to enhance the internship experience.
- **Collaboration:** Foster positive relationships with internal stakeholders, including department managers, preceptors, and healthcare professionals, to facilitate a collaborative and supportive environment for interns.
- **Documentation and Reporting:** Maintain accurate records of intern placements, activities, and achievements. Prepare reports and presentations to communicate the impact and outcomes of the internship programs.

### Qualifications

- Bachelor's degree in a related field (e.g., healthcare administration, education, business).
- Previous experience coordinating internship programs or similar educational initiatives is preferred.
- Knowledge of healthcare systems, medical terminology, and clinical

### Hiring organization

Peterborough Regional Health Centre

### Employment Type

Intern

### Duration of employment

3 Months

### Industry

Hospitals and Health Care

### Job Location

Peterborough, Ontario, Canada,  
K9H, Peterborough, Ontario,  
Canada

### Working Hours

09

### Date posted

May 3, 2024

### Valid through

03.05.2028

practices.

- Excellent communication, interpersonal, and organizational skills.
- Strong attention to detail and ability to multitask in a fast-paced environment.
- Proficiency in Microsoft Office Suite and other relevant software applications.
- Commitment to promoting diversity, equity, and inclusion in all aspects of internship programming.

### **Job Benefits**

- Competitive salary commensurate with experience.
- Comprehensive benefits package, including health, dental, and retirement plans.
- Opportunities for professional development and career advancement within PRHC.
- Meaningful work that contributes to the education and development of future healthcare professionals.
- Access to state-of-the-art facilities and resources at PRHC.

### **Contacts**

If you are passionate about education, healthcare, and making a difference in the lives of others, we encourage you to apply for the PRHC Internships Coordinator position. Please submit your resume and cover letter outlining your qualifications and experience related to the role.

PRHC is an equal opportunity employer and is committed to diversity in the workplace. We thank all applicants for their interest; however, only those selected for an interview will be contacted.