



<https://www.internshipcanada.online/job/global-affairs-canada-internships/>

## Global Affairs Canada Internships 2025 New Application

### Description

Global Affairs Canada is offering exciting internship opportunities for motivated and talented individuals seeking hands-on experience in international affairs, diplomacy, and global development. As an intern at Global Affairs Canada, you will have the chance to work alongside experienced professionals, contribute to meaningful projects, and gain valuable insights into the complex and dynamic field of global affairs.

### Responsibilities

- **Research and Analysis:** Conduct in-depth research on international issues, political developments, and global trends to support decision-making and policy development.
- **Project Support:** Assist in the planning, implementation, and evaluation of projects related to international development, trade, and diplomatic initiatives.
- **Communication and Outreach:** Contribute to the creation of communication materials, including reports, briefings, and presentations. Support outreach efforts to engage with key stakeholders and partners.
- **Multilateral Cooperation:** Collaborate with colleagues on initiatives involving international organizations, fostering strong relationships with global partners.
- **Event Coordination:** Assist in the planning and execution of international events, conferences, and meetings hosted or attended by Global Affairs Canada.
- **Policy Development:** Contribute to the development of policies and strategies that align with Canada's global priorities and values.

### Qualifications

- Enrolled in or recent graduate from a relevant program such as International Relations, Political Science, Public Policy, or a related field.
- Strong analytical and research skills, with a keen interest in global affairs and diplomacy.
- Excellent written and verbal communication skills.
- Ability to work collaboratively in a diverse and fast-paced environment.
- Demonstrated initiative, adaptability, and a commitment to continuous learning.

### Job Benefits

- Gain practical experience in a dynamic and influential government department.
- Networking opportunities with seasoned professionals and leaders in the field.
- Exposure to a wide range of global issues and challenges.
- Potential for career development within the organization.

**Hiring organization**  
Global Affairs Canada

**Employment Type**  
Intern

**Duration of employment**  
3 Months

**Industry**  
Government Administration

**Job Location**  
Ottawa, Ontario, Canada, K1A,  
Ottawa, Ontario, Canada

**Working Hours**  
09

**Date posted**  
February 8, 2025

**Valid through**  
22.01.2028

## Contacts

1. **Prepare Your Application Documents:**
  - Resume: Highlight your education, relevant experience, skills, and any extracurricular activities.
  - Cover Letter: Tailor your cover letter to express your interest in the internship, your motivation, and how your skills align with the position.
  - Writing Sample: Include a writing sample that demonstrates your ability to analyze and communicate effectively on global affairs topics.
2. **Compose an Email:**
  - Address the email to the provided email address for applications.
  - Use a professional subject line, such as “Global Affairs Canada Internship Application.”
3. **Attach Your Documents:**
  - Attach your resume, cover letter, and writing sample to the email.
4. **Introduce Yourself:**
  - In the body of the email, introduce yourself briefly. Mention your name, educational background, and the position you are applying for.
5. **Express Interest:**
  - Clearly express your interest in the internship and why you believe you are a suitable candidate.
6. **Include Relevant Details:**
  - Mention your availability for an interview, if necessary.
  - If there is a closing date for applications, ensure that you submit your application before the deadline.
7. **Proofread:**
  - Before sending, carefully proofread your email and attached documents to ensure there are no errors.
8. **Send Your Application:**
  - Click “Send” to submit your application.