



<https://www.internshipcanada.online/job/fanshawe-college-internships/>

Fanshawe College Internships 2024 Apply Here

Description

We are currently seeking a dynamic and passionate individual to join our team as an Internship Coordinator for Fanshawe College Internships. In this role, you will play a crucial part in fostering meaningful connections between students and industry partners, ensuring that our students gain valuable hands-on experience that aligns with their academic and career goals.

Responsibilities

1. **Internship Program Management:**
 - Develop, implement, and oversee internship programs across various disciplines.
 - Collaborate with academic departments to align internship opportunities with curriculum objectives.
 - Establish and maintain relationships with a diverse range of industry partners to create internship placements.
2. **Student Engagement:**
 - Provide guidance and support to students throughout the internship process, from application to completion.
 - Conduct orientation sessions to prepare students for their internship experiences.
 - Foster a positive and inclusive environment for students to share their experiences and challenges.
3. **Industry Relations:**
 - Identify, cultivate, and maintain relationships with local, national, and international organizations for internship placements.
 - Collaborate with industry partners to understand their needs and expectations for interns.
 - Ensure the internship programs meet industry standards and contribute to the professional development of students.
4. **Program Evaluation and Improvement:**
 - Regularly assess and evaluate the effectiveness of internship programs.
 - Gather feedback from students, faculty, and industry partners to make data-driven improvements.
 - Stay informed about industry trends and best practices in internship coordination.

Qualifications

- Bachelor's degree in a related field; Master's degree preferred.
- Previous experience in internship coordination, career services, or related roles.
- Excellent communication and interpersonal skills.
- Strong organizational and project management abilities.
- Familiarity with the education sector and industry needs.

Job Benefits

Hiring organization

Fanshawe College

Employment Type

Intern

Duration of employment

3 Months

Industry

Higher Education

Job Location

London, Ontario, Canada, N6A,
London, Ontario, Canada

Working Hours

09

Date posted

March 30, 2024

Valid through

15.01.2028

1. **Competitive Compensation:**
 - We offer a competitive salary structure to recognize and reward your skills, experience, and contributions.
2. **Health and Wellness:**
 - Comprehensive health and dental insurance plans to ensure you and your family's well-being.
 - Access to wellness programs, fitness facilities, and mental health resources to support a healthy work-life balance.
3. **Professional Development:**
 - Opportunities for ongoing professional development through workshops, seminars, and educational programs.
 - Tuition reimbursement for employees pursuing further education or career-related certifications.
4. **Work-Life Balance:**
 - Flexible work schedules and telecommuting options to promote a healthy work-life balance.
 - Generous vacation and paid time off policies.
5. **Retirement Savings:**
 - Enrollment in a retirement savings plan with employer contributions to help you plan for your future.
6. **Employee Assistance Program (EAP):**
 - Confidential counseling services and resources to support your mental and emotional well-being.
7. **Career Advancement:**
 - Internal job postings and opportunities for career advancement within the organization.
 - Mentorship programs to facilitate professional growth.
8. **Diversity and Inclusion:**
 - A diverse and inclusive workplace that values and celebrates differences.
 - Employee resource groups and initiatives promoting diversity and inclusion.
9. **Community Engagement:**
 - Opportunities to participate in community service and volunteering activities.
 - Support for employees involved in charitable and community initiatives.
10. **Modern Facilities:**
 - Access to state-of-the-art facilities and resources to enhance your work experience.
11. **Employee Recognition:**
 - Recognition programs to acknowledge and celebrate individual and team achievements.
 - Employee appreciation events and awards.

Contacts

1. **Prepare Your Application Materials:**
 - Update your resume to highlight relevant education, experience, and skills.
 - Draft a compelling cover letter that outlines your interest in the position and how your qualifications align with the job requirements.
2. **Email Submission:**
 - Compose an email to the designated Human Resources email address.
 - Use the subject line: "Internship Coordinator Application – [Your Name]."

3. **Attach Application Documents:**
 - Attach your updated resume and cover letter to the email.
 - Ensure that your documents are in a common format (PDF or Word) and are clearly labeled with your name.
4. **Include Contact Information:**
 - Provide your full contact information, including your phone number and email address, so that we can reach you for further communication.
5. **Application Deadline:**
 - Be aware of the specified application deadline and submit your application before the closing date.
6. **Confirmation Email:**
 - You will receive a confirmation email acknowledging the receipt of your application.
7. **Selection Process:**
 - Our hiring team will review applications and contact selected candidates for interviews.
 - If you are selected for an interview, be prepared to discuss your qualifications, experience, and interest in the position.
8. **Interview Process:**
 - Participate in one or more interviews, which may include in-person, virtual, or panel interviews.
9. **Reference Check:**
 - If you successfully progress through the interview stage, we may conduct reference checks to verify your professional background.
10. **Job Offer:**
 - If selected for the position, you will receive a formal job offer outlining the terms and conditions of employment.
11. **Acceptance:**
 - Upon receiving the job offer, confirm your acceptance by the specified deadline.